



Minutes from the January 16, 2008 Regular Board Meeting

Call to Order Chair David Davis called the meeting to order at 7:01 p.m.

Members Present:

David Davis
Albert Moline
Marcia Stromgren*
Debra Taylor

Others Present:

R.C. Boheim, SWCD Staff
Paul Sandstrom, NRCS Staff

Members Absent:

Hartley Sandstrom

***Arrived late**

District Conservationist's Report Paul Sandstrom distributed a written report.

Paul also discussed the need to amend our 2007 Contribution Agreement with NRCS to enable payments to be made for some projects that are not completed. Motion by Moline, seconded by Taylor to approve the Contribution Agreement amendment.

Affirmative: Davis, Moline, Taylor
Opposed: None **Motion Carried**

(Stromgren entered the meeting at this point - 7:08)

Election of 2008 Officers Motion by Taylor, seconded by Moline to keep the same slate of officers *(Davis –Chair, Taylor – Vice-Chair, Sandstrom – Treasurer, Moline – Secretary)*.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None **Motion Carried**

2008 Committee Assignments Personnel is currently the only standing committee. Motion by Taylor, seconded by Moline to retain the current Personnel Committee membership of Davis and Taylor with Taylor serving as Chair.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None **Motion Carried**

Designation of 2008 Financial Institutions Motion by Moline, seconded by Taylor to designate Northshore Bank and Hermantown Federal Credit Union as SWCD financial institutions for 2008.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None **Motion Carried**

Agenda The Board reviewed the agenda. Northeast Minnesota Science Fair will be added to the Agenda. Motion by Moline, seconded by Taylor to approve the agenda.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None **Motion Carried**

Approval of minutes Minutes from the December 2007 Regular Board Meeting were reviewed. Motion by Stromgren, seconded by Taylor to approve the minutes as presented.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

Personnel Committee Report Taylor gave a report of the Personnel Committee Meeting held prior to the Board meeting. Motion by Taylor, Seconded by Moline to increase Martinson's pay to \$35,269/year, Kubiak's pay to \$34,000/year, Schroeder's pay to \$37,000/year all effective with the start of the next pay period.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

2008 SWCD Budget Boheim and the Board reviewed the Draft 2008 Budget. The total budget is \$366,571. Motion by Moline, seconded by Taylor to approve the 2008 Budget as presented.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

2008 SWCD Annual Plan The Board discussed the Draft 2008 Annual Plan. Motion by Sandstrom, seconded by Taylor to approve the 2008 Annual Plan as presented.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

Treasurer's Report Boheim reviewed the Treasurer's reports for December. Total fund balance as of December 31, 2007 was \$242,940.27. The undesignated fund balance was \$83,245.80. Motion by Taylor, seconded by Moline to approve the report.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

State Cost-share Program Applications

Minotte Boheim explained that the actions on Jane Minotte cost-share contract in the December minutes need to be amended because the contract extension was omitted. The Amended motion from the December 20, 2007 minutes should read:

"Motion by Sandstrom, seconded by Taylor to approve a Cost-share Contract Amendment for the Minotte project with a new cost-estimate of \$7,975.50 **and a new project completion date of June 30, 2008.** The cost-share rate of 75% will remain the same."

Motion by Taylor, seconded by Moline to approve the amendment of the December 2007 minutes as stated above.

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

Ag BMP Program Applications None

Grant Agreements

Knife TMDL Motion by Moline, seconded Taylor to approve an extension of the current agreement with the Minnesota Pollution Control Agency to complete duties associated with completing a Total Maximum Daily Load Study for the Knife River. The extension will be in place until June 30, 2008

Affirmative: Davis, Moline, Stromgren, Taylor
Opposed: None ***Motion Carried***

MASWCD Legislative Days Taylor and Stromgren are approved to attend Legislative Days.

Dues Payments

MASWCD Motion by Moline, seconded by Taylor to pay Minnesota Association of Soil and Water Conservation dues for 2008 in the amount of \$2,750.00.

Affirmative: Davis, Moline, Stromgren, Taylor

Opposed: None ***Motion Carried***

NACD Motion by Taylor, seconded by Moline to pay National Association of Conservation Districts dues for 2008 in the amount of \$500.00.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Project Presentations None

District Manager's Report Boheim reported on current projects and activities.

Committee and Board Membership Reports

CCLNS JPB #3 Davis discussed current engineering and forestry projects. Davis will be the CCLNS Chair for 2008.

SWCD Forestry Association Davis reported that the next meeting is January 17th.

Laurentian RC&D Moline reported that the next meeting is January 28th.

Supervisor Reports and Concerns

Taylor asked that the SWCD donate up to two \$25 cash prizes to the Northeast Minnesota Science Fair project contestant(s) that best represents SWCD programs and donate trees to the winner's school.

Motion by Moline, seconded by Stromgren to make the donations.

Affirmative: Davis, Moline, Stromgren, Taylor

Opposed: None ***Motion Carried***

Stromgren mentioned the next Envirothon Committee meeting is April 17th. She also asked that Supervisors volunteer to help with the Envirothon on May 5th

Other Business None

Supervisor Expenses Supervisors submitted expense forms and Davis reviewed with the Board.

Motion by Taylor, seconded by Stromgren to approve supervisor expenses.

Affirmative: Davis, Moline, Stromgren, Taylor

Opposed: None ***Motion Carried***

Adjourn Motion by Moline, seconded by Taylor to adjourn the meeting.

Affirmative: Davis, Moline, Taylor Stromgren, Taylor

Opposed: None ***Motion Carried***

Meeting adjourned at 8:50 p.m.

Approved 2/16/2008 Signature on file