



Minutes from the November 18, 2009 Regular Board Meeting

Call to Order Chair David Davis called the meeting to order at 7:03 p.m.

Members Present:

David Davis
Albert Moline
Hartley Sandstrom
Marcia Stromgren
Debra Taylor*

Others Present:

R.C. Boheim, SWCD Staff
Danny Weber, NRCS

Members Absent:

*** Arrived late**

Agenda The Board reviewed the agenda. Envirothon Donation and Sick leave policy will be discussed under District Managers Report. Motion by Sandstrom, seconded by Moline to approve the agenda.

Affirmative: Davis, Moline, Sandstrom, Stromgren
Opposed: None ***Motion Carried***

Approval of minutes Minutes from the October 2009 Regular Board Meeting were reviewed. Motion by Sandstrom, seconded by Stromgren to approve the minutes as presented.

Affirmative: Davis, Moline, Sandstrom, Stromgren
Opposed: None ***Motion Carried***

Financial and Administrative Report

Treasurer's Report Boheim reviewed financial reports for October and November. Total fund balance as of November 18, 2009 was \$267,652.49. Motion by Moline, seconded by Stromgren to approve the financial report.

Affirmative: Davis, Moline, Sandstrom, Stromgren
Opposed: None ***Motion Carried***

State Cost-share Program Decisions

None

Ag BMP Program Applications

None

Grant Agreements There were no grant agreements. Boheim reported that staff are working on BWSR Clean Water Fund proposals that are due December 1st.

(Taylor entered the meeting at during this item – 7:07)

2009 MASWCD Convention Davis, Moline, Stromgren, and Taylor will attend the convention.

Project Presentations *None*

2010 Draft Budget Boheim presented a draft 2010 budget for review. The total draft budget is for \$378,094. Budget approval will occur at the January meeting.

District Manager's Report Boheim reported on current projects and activities.

Envirothon Donation Boheim presented a request for a donation for the Envirothon. Motion by Taylor, seconded by Sandstrom to donate \$250 to the Area III Envirothon.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Sick Leave Policy - Maternity Boheim reported that the *Personnel Policy and Procedures Manual* does not specify that sick leave can be used for maternity leave. The Board agreed by consensus that Kubiak can use her sick leave balance for maternity leave.

Sick Leave Policy – Flu Boheim described the following strategy to address flu outbreaks that may impact staff: 1) People with Flu-like symptoms should stay home; 2) The need for a Doctor's release for more than three days of sick leave is waived for flu-like symptoms; 3) Sick leave balances can go into the negative, however the net amount of vacation time and sick leave shall not be less than zero. The Board agreed by consensus with this policy.

District Conservationist's Report Weber reviewed Duluth Field Office activities and distributed a written report.

Committee and Board Membership Reports

Area III Technical Service Area Davis reported next meeting is November 25th.

SWCD Forestry Association The next meeting is November 19th.

Laurentian RC&D Moline reported the next RC&D meeting is November 23rd.

Supervisor Reports and Concerns

Taylor reported that the Duluth Friends of the Parks meet next week.

Stromgren talked about invasive species. Boheim noted a joint proposal with North St. Louis SWCD to establish a Cooperative Weed Management Area.

Other Business *None*

Supervisor Expenses Supervisors submitted expense forms and Davis reviewed with the Board. Motion by Sandstrom, seconded by Taylor to approve supervisor expenses.

Affirmative: Davis, Moline, Sandstrom, Taylor, Stromgren

Opposed: None ***Motion Carried***

Adjourn Motion by Sandstrom, seconded by Moline to adjourn the meeting.

Affirmative: Davis, Moline, Sandstrom, Taylor, Stromgren

Opposed: None ***Motion Carried***

Meeting adjourned at 8:14 p.m.

Approved

Al Moline, Secretary

Date