



Minutes from the November 19, 2008 Regular Board Meeting

Call to Order Chair David Davis called the meeting to order at 7:04 p.m.

Members Present:

David Davis
Albert Moline
Hartley Sandstrom
Marcia Stromgren
Debra Taylor

Others Present:

R.C. Boheim, SWCD Staff
Danny Weber, NRCS Staff

Members Absent:

None

Agenda The Board reviewed the agenda. EQIP Local Work Group meeting, Water Plan Task Force membership, and health insurance premium payment for Linda Martinson will be added to the agenda under Other Business. Motion by Moline, seconded by Stromgren to approve the agenda as updated.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Approval of minutes Minutes from the October 2008 Regular Board Meeting were reviewed. Motion by Moline, seconded by Stromgren to approve the minutes as presented.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Financial and Administrative Report

Treasurer's Report Boheim reviewed financial reports for October. Total fund balance as of the end of November 18th was \$320,260.18. Motion by Moline, seconded by Taylor to approve the financial report.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

December 31, 2007 Financial Statement Audit Boheim reported that James Maiser has completed the required audit and sent the draft report to the Office of the Minnesota State Auditor for review. Copies of the draft report and letter from James Maiser were distributed to each Supervisor.

Administrative Assistant Position Boheim reported that Karen TeHennepe was hired as a Temporary Part-Time Employee to assist with accounting and payroll duties.

State Cost-share Program Applications

Irresistible Ink – Miller Creek CWP Boheim reported that a contract is not yet ready for Board action. The potential cost-share project is a stormwater retrofit in the Miller Creek Watershed paid for by Clean Water Partnership funds.

Ag BMP Program Applications

Jedlicka – Limestone Pad Motion by Sandstrom, seconded by Moline to approve the use of Ag BMP loan funds up to \$15,000 to construct a limestone pad for the purpose of animal waste management .

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Grant Agreements

MPCA Construction Stormwater Inspections Amendment

Motion by Sandstrom, seconded by Taylor to approve an amendment to the construction stormwater inspection Joint Powers Agreement with MPCA to extend the expiration date to June 30, 2009 and add \$23,000 to the agreement.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

2008 MASWCD Convention Davis, Stromgren, and Taylor will attend the convention.

Project Presentations None

District Manager's Report Boheim reported on current projects and activities.

District Conservationist's Report Weber discussed landowners that are receiving NRCS assistance. Weber also discussed American Indian Heritage Month.

Committee and Board Membership Reports

CCLNS JPB #3 Davis reported that the last meeting was yesterday and that it was routine meeting.

SWCD Forestry Association Davis reported the next meeting is November 20th.

Laurentian RC&D Moline reported that the next meeting is November 24th.

Supervisor Reports and Concerns

Taylor reported she talked with a Duluth City Councilor about the sanitary sewer inflow and infiltration problem in the city.

Stromgren asked about technical assistance for sump pump discharge issue at 18th Ave East.

Other Business

St. Louis County Water Plan Task Force Al Moline will represent the SWCD Board on the Water Plan Advisory Task Force.

EQIP Local Work Group meeting The meeting will be held November 20th at our office. Davis will try to attend.

Health insurance premium payment for Linda Martinson Martinson retired October 31, 2008 but will remain on the SWCD health plan until December 31, 2008 under COBRA. Motion by Sandstrom, seconded by Taylor to pay \$877 of the health insurance premium for Martinson for December to ensure Martinson is covered by the SWCD plan until December 31, 2008. Martinson will pay \$281.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Supervisor Expenses Supervisors submitted expense forms and Davis reviewed with the Board.

Motion by Sandstrom, seconded by Taylor to approve supervisor expenses.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Adjourn Motion by Sandstrom, seconded by Moline to adjourn the meeting.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor

Opposed: None ***Motion Carried***

Meeting adjourned at 8:11 p.m.

Approved

Al Moline, Secretary

Date