South St. Louis
SOIL & WATER CONSERVATION DISTRICT

Minutes from the December 17, 2008 Regular Board Meeting

Call to Order Chair David Davis called the meeting to order at 7:01 p.m.

Members Present:
David Davis
Albert Moline
Hartley Sandstrom
Marcia Stromgren
Debra Taylor

Others Present:
R.C. Boheim, SWCD Staff
Danny Weber, NRCS Staff

Members Absent:
None

Agenda The Board reviewed the agenda. IRS mileage rate and Dues payments will be added to the agenda under Other Business. Motion by Sandstrom, seconded by Moline to approve the agenda as updated.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Approval of minutes Minutes from the November 2008 Regular Board Meeting were reviewed. Motion by Stromgren, seconded by Sandstrom to approve the minutes as presented.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Financial and Administrative Report

Treasurer's Report Boheim reviewed financial reports for November and December. Total fund balance as of the end of December 17, 2008 was $312,039.01. Motion by Moline, seconded by Taylor to approve the financial report.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

December 31, 2007 Financial Statement Audit Boheim reported that James Maiser has completed the required audit and sent the draft report to the Office of the Minnesota State Auditor for review. No response from the OSA has been received.

Administrative Assistant Position Boheim and the Board discussed the Administrative Assistant position. The position will remain a Temporary Part-Time position only until further Board action.

State Cost-share Program Applications

22nd Ave West – City of Duluth Final Payment has been requested. This request is for 50% of the approved costs of $13,000. The project has received Technical and Administrative Certification. Motion by Sandstrom, seconded by Moline to approve a final cost-share payment of $6,500.00.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Irresistible Ink – Miller Creek CWP Boheim reported that a contract is not yet ready for Board action. The potential cost-share project is a stormwater retrofit in the Miller Creek Watershed paid for by Clean Water Partnership funds.

Ag BMP Program Applications

None

Grant Agreements

None

Draft 2009 Budget Boheim presented a draft 2009 budget for review. The total draft budget is $345,928. The Budget represents a 6% overall cut compared to the 2008 budget. Budget approval will occur at the January meeting.

Draft 2009 Annual Plan Boheim and the Board reviewed a draft 2009 Annual Plan. Plan approval will occur in January.

MASWCD Annual Convention Report Davis, Stromgren and Taylor discussed the Annual Convention. Stromgren reported that there will be no MASWCD Dues increase for 2009.

Project Presentations None

District Manager's Report Boheim reported on current projects and activities. Boheim also reviewed a request from MASWCD for MASWCD Committee representatives. Stromgren would like to be on the Education Committee and Taylor would like to be on the Legislative Committee.

District Conservationist's Report Weber discussed landowners that are receiving NRCS assistance and distributed a written report.

Committee and Board Membership Reports

CCLNS JPB #3 No meeting

SWCD Forestry Association Davis reported that at the last meeting the Forest Legacy Act was discussed.

Laurentian RC&D Moline reported that the November 24th meeting was routine.

Supervisor Reports and Concerns

Stromgren asked about pervious pavement applications in our area.

Other Business

IRS mileage rate Motion by Taylor, seconded by Sandstrom change the SWCD mileage reimbursement rate to $0.55/mile effective January 1, 2009.

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Dues Payment Motion by Taylor, seconded by Sandstrom to pay the following dues:

- Area III SWCDs - $260
- SWCD Forestry - $60
- National Association of Conservation Districts - $775

Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Supervisor Expenses Supervisors submitted expense forms and Davis reviewed with the Board. Motion by Moline, seconded by Sandstrom to approve supervisor expenses.
Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Adjourn Motion by Sandstrom, seconded by Moline to adjourn the meeting.
Affirmative: Davis, Moline, Sandstrom, Stromgren, Taylor
Opposed: None ***Motion Carried***

Meeting adjourned at 8:37 p.m.

Approved _____ _____
Al Moline, Secretary Date