

	Policy Committee Meeting #1 MINUTES	Date: March 9, 2020
		Time: 12-3:00 pm
		Location: Hermantown Administrative Bldg. 5105 Maple Grove Road Hermantown, MN

Staff Support: Attending Steering Committee Members

Note-taker: Erin Loeffler

Invitees: Policy Committee. Members: Frank Jewell, Marv Bodie, Russ Kurhajetz, Al Moline, Chuck Bainter, Reginald DeFoe
Present: All present
Steering Committee: Lake, Aitkin and Itasca County Representatives; Jeff Hrubes, Erin Loeffler, (BWSR staff).
Present: Kate Kubiak, Jeff Hrubes, Erin Loeffler, Anita Provinzino, Sonja Snerud, Phil Norvitch

Pre-work: Review Policy Committee Draft By-Laws

Please bring: Comments on the Draft By-Laws

Agenda Items

Topic	Purpose	Lead	Start Time
Introductions The meeting began at 12:10 pm. All committee members present.	INFO	Kate Kubiak	12:00
Review meeting agenda	DISCUSSION	Kate Kubiak	12:20
Discuss meeting ground rules and member expectations	DISCUSSION	Jeff Hrubes	12:30
Overview of plan development steps (timeline and budget) The Committee asked how do we know all the issues in such a big watershed? Staff offered to provide an overview of the water quality status of the watershed at the next Policy Committee meeting.	INFO	Kate Kubiak	12:50
Current water quality status of the St. Louis River Watershed 1W1P planning area.	INFO	Kate Kubiak	1:00
Break			1:20-1:30
Elect Policy Committee Chair, Vice Chair M (Nomination)/S to elect Frank Jewel as Chair: Bodie/ DeFoe. Affirmative: all. Opposed: none. Frank Jeweel will serve as Chair. M (Nomination)/S to elect Russ Kurhajetz as Vice-Chair: Bainter/Bodie. Affirmative: all. Oppose: None. Russ Kurhajetz will serve as Vice-Chair.	DECISION	Policy Committee	1:30
Review and adopt Policy Committee Bylaws and Meeting Ground Rules	DECISION	Policy Committee	1:40

<ul style="list-style-type: none"> • Members discussed the option to connecting remotely into a meeting since it is such a large planning area. It is the preferred by Staff that the members are all physically present or send their committee alternate as there will only be 6-7 meetings over 20 months. • Members indicated that the Hermantown Administrative Building is the preferred meeting location as it is a central location in the Watershed. The Cotton Community Center was also mentioned as a good option. • Members agreed that using doodle to schedule future meetings is the preferred method. • Members preferred meetings be held during the last 2 weeks of any month. • All members will accept agendas and associated materials by email. Moline would like materials sent by mail. • All committee meetings will follow Open Meeting Law requirements. <p>M/S to adopt the Bylaws with revisions: Kurhajetz/Bainter. Affirmative: all. Opposed: none. Motion carried.</p>			
Discuss plan objectives and desired future conditions	INFO	Jeff Hrubes with staff support	1:50
Review the notification process/Approve draft letter M/S to send 60-day comment letter with revisions: Bodie/Bainter. Affirmative: all. Opposed: none. Motion carried.	DECISION	Chair with staff support	2:30
Discuss future agenda items and schedule next meeting <ul style="list-style-type: none"> ○ RFP – consultant(s) – Review and Advise ○ Comments from State Agencies – Review ○ Advisory Committee members – Review recommendations from steering committee and approve 	DISCUSSION	Kate Kubiak	2:40
Adjourn Bodie moved adjournment. Affirmative: all. Meeting adjourned at 2:41 pm.	DECISION	Chair	3:00