



Attachment A-Cost Proposal Spreadsheet

Consultant providing quote:

Directions:
 Populate yellow highlighted cells.
 Black cells indicate tasks where no consultant hours are anticipated.
 Respondent can provide additional information in the "Notes" column for each task, if such information would help the Partnership evaluate the proposal.
 Printing, mileage, lodging, per diem, etc. necessary to complete each task should be included in the estimated total cost for each task (Col. K&N). These costs are considered incidental to the project.

Task #	Task Name	Lead/Support	Anticipated Completion	Est # Mtgs Steering Committee	Est # Mtgs Advisory Committee	Est # Mtgs Policy Committee	Plan Writer				Facilitator				Notes
							Estimated Number of Hrs	Estimated Cost (rates x hrs)	Estimated Incidentals cost	Total	Estimated Number of Hrs	Estimated Cost (rates x hrs)	Estimated Incidentals cost	Total	
Pre-Planning															
1A	Establish and Maintain Partnership	Partners	Jan-20												
2A	Execute Planning Grant	Partners	Apr-20												
3A	Establish Policy Committee	Partners	Mar-20												
4A	Write Land and Water Resources Narrative	North SWCD	Jun-20												
5A	Set up Webpage and Story Map	South and Carlton SWCD	7/1/2020												
6A	Notify plan review authorities - 60 day Comment	Partners	7/1/2020												
7A	Hire Consultants	Partners	9/1/2020												
8A	Hold Kick-off meetings (one north, one south)	Partners	10/1/2020												
Planning															
1B	Aggregate Watershed Information, Identify Gaps	Consultant/North SWCD	10/1/2020												
2B	Facilitate Policy Committee Meetings	Consultant	5/1/2022												
3B	Facilitate Advisory Committee Meetings	Consultant	6/1/2022												
4B	Coordinate Communication with Urban areas/LGUs	Partners	ongoing												
5B	GIS and Modeling	Carlton SWCD/Consultant (GIS) Consultant (Modeling)	ongoing												
6B	Identify and prioritize resources and issues	Consultant	7/1/2021	7	8	4									
7B	Establish measurable goals	Consultant	10/1/2021												
8B	Develop a targeted implementation schedule	Consultant	12/1/2021												
9B	Describe implementation programs	Partners/Consultant	12/1/2021												
10B	Determine Organizational Arrangement for Plan Implementation	Partners	1/1/2022												
11B	Write Draft Plan for Final Review	Consultant	2/1/2022												
Plan Review & Submission															
1C	Conduct Formal Review-60 day comment period	Partners	4/1/2022												
2C	Hold Public Hearing	Policy Committee/Consultant	4/1/2022												
3C	Write Final Plan, incorporating comments	Consultant	5/1/2022												
4C	Submit and present to BWSR	Partners/Consultant	6/1/2022	2	1	2									
5C	Adopt plan locally	LGUs in Planning Area	9/1/2022												
Other Tasks															
01	Grant reporting and administration	South St. Louis SWCD	ongoing												
02	Contract management	South St. Louis SWCD													
03	Arranging committee meetings-expenses and logistics	South St. Louis SWCD													
04	Public notices	South St. Louis SWCD													
									Total Plan Writing Cost:						

Planning Grant End Date: June 30, 2022

Total Cost Proposal Amount: