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|  | <b>Policy Committee</b><br><u><b>Meeting #3</b></u> | Date: August 20, 2020  |
|   |   | Time: 1:00-2:00 p.m.   |
|   |   | Location: Virtual*<br>Connection Information:<br><br>Meeting Link:<br><a href="https://meet.google.com/hvw-mbyg-atf">meet.google.com/hvw-mbyg-atf</a><br><br>Phone Numbers<br>(US) <a href="tel:+13526080081">+1 352-608-0081</a><br><br>PIN: 163 479 147# |

**Staff Support:** Attending Steering Committee Members

**Note-taker:** Melanie Bomier

**Invitees:** Policy Committee. Members: Frank Jewell, Marv Bodie, Russ Kurhajetz, Al Moline, Chuck Bainter, Reginald DeFoe  
Steering Committee Members; Jeff Hrubes, Erin Loeffler - BWSR staff; Jennifer Olson and Jen Kader - Consultants

**Pre-work:** Review 6/29/20 Meeting #2 minutes

## Agenda Items

| Topic  | Purpose           | Lead                              | Time Allotted |
|--|-------------------|-----------------------------------|---------------|
| ✓ Roll Call  | INFO              | Jewell/Chair                      | 5 min         |
| ✓ Review & approve agenda  | DECISION          | Jewell                            | 5 min         |
| ✓ Approve 6/29/20 minutes  | DECISION          | Jewell                            | 5 min         |
| ✓ Review and Approve Advisory Committee membership, as recommended by the Steering Committee | INFO/<br>DECISION | Kubiak/Jewell                     | 20 min        |
| ✓ Introduction and approval of selected Consultant – Tetrattech/EOR/Freshwater               | INFO/<br>DECISION | Kubiak,<br>Consultant /<br>Jewell | 20 min        |
| ✓ Future meeting schedule  | INFO              | Kubiak/<br>Consultant             | 5 min         |
| ✓ Adjourn  | DECISION          |                                   |               |

\*Minnesota Statutes Section 13D.021 requires a public body to make a determination that an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under chapter 12." At this time, the governor has declared an emergency under Ch. 12. Requirements for holding a meeting via telephone or other electronic means include: 1. All participating members can hear one another; 2. Members of the public at the physical meeting location can hear all discussion "unless attendance at the regular meeting location is not feasible due to the health pandemic"; 3. At least one member of the public body is present at the meeting location, "unless unfeasible due to the health pandemic"; and 4. All votes are taken by roll call. To the extent practical, public bodies should allow the public to monitor the meeting remotely, pursuant to subdivision 3 of this section. However, the public body may charge for the costs incurred as a result of those additional monitoring connections.