

	<b>Policy Committee</b>  <u><b>Meeting #3</b></u>	Date: August 20, 2020
		Time: 1:00-2:00 p.m.
		Location: Virtual* Connection Information:  Meeting Link: <a href="https://meet.google.com/hvw-mbyg-atf">meet.google.com/hvw-mbyg-atf</a>  Phone Numbers (US)+1 352-608-0081  PIN: 163 479 147#

**Staff Support:** Attending Steering Committee Members

**Note-taker:** Melanie Bomier

**Invitees:** Policy Committee. Members: Frank Jewell, Marv Bodie, Russ Kurhajetz, Al Moline, Chuck Bainter, Reginald DeFoe

**Present: Chuck Bainter, Marv Bodie, Russ Kurhajetz, Al Moline were present on the call. Marcia Stromgren, the alternate from South St Louis SWCD was also present on the call. Reginald DeFoe was not present. Frank Jewell joined at 1:11.**

Steering Committee Members; Jeff Hrubes, Erin Loeffler - BWSR staff; Jennifer Olson and Jen Kader - Consultants

**Present: R.C. Boheim (South St. Louis SWCD), Melanie Bomier (Carlton SWCD), Jeff Hrubes (BWSR), Jen Kader (Fresh Water Society), Kate Kubiak (South St. Louis SWCD), Erin Loeffler (BWSR), Phil Norwich (North St. Louis SWCD) Jennifer Olson, (Tetra Tech)**

**Pre-work:** Review 6/29/20 Meeting #2 minutes

## Agenda Items

Topic	Purpose	Lead	Time Allotted
✓ Roll Call: <b>1:06 Al Moline, Chuck Bainter, Marcie Stromgren (alternate non-voting), Marve Bodie, Russ Kurhajetz. It was noted that because the meeting is virtual, voting will be taken by roll call. Vice Chair Kurhajetz started the meeting in Chair Jewell's absence.</b>	INFO	Jewell/Chair	5 min
✓ Review & approve agenda <b>M/S Bainter/Bodie to approve the agenda</b>  <b>Frank Jewell joined the call at 1:11.</b>	DECISION	Jewell	5 min
✓ Approve 6/29/20 minutes <b>M/S Bodie / Moline to approve the June meeting minutes</b>	DECISION	Jewell	5 min

<p>✓ Review and Approve Advisory Committee membership, as recommended by the Steering Committee</p> <p><b>Kate presented the advisory committee list that was compiled with input from the Steering Committee. Kurhajetz asked who would be sitting in for South St. Louis SWCD. R.C. Boheim will assign another staff person to sit on this committee.</b></p> <p><b>M/S Kurhajetz / Bodie to approve the Advisory Committee membership list as presented</b></p> <p><b>Further Discussion:</b></p> <p>✓ <b>North St Louis SWCD would like to expand the Advisory Committee list but would like more information on the time commitment for Advisory Committee members.</b></p> <p>✓ <b>Kate said the Advisory Committee will meet 10-12 times in the next 1-1.5 years.</b></p> <p>✓ <b>Jeff Hrubes provided details on other 1W1P Advisory Committees:</b></p> <ul style="list-style-type: none"> <li>• <b>Typically, 20-25 people serve on the committee</b></li> <li>• <b>Some plans have had a separate citizen group and technical group</b></li> <li>• <b>Some hold topic specific meetings</b></li> </ul> <p>✓ <b>Bodie asked whether MN Power should be included. Kate provided response that inviting one industrial landowner may require us to invite other industrial groups including mining companies.</b></p> <p>✓ <b>Kate added that quarterly updates are planned to keep citizens/stakeholders updated on the planning process. A planning website will also be updated for those who are interested.</b></p> <p>✓ <b>Jeff Hrubes added that public comment is part of the process. Including people in the process helps prevent too many comments at the end.</b></p> <p>✓ <b>Chair Jewell suggested we have a separate group of interested stakeholder meetings that keeps them updated, but would be less involved in the decision-making process than the formal Advisory Committee</b></p> <p><b>The Advisory Committee was approved as presented</b></p>	<p>INFO/ DECISION</p>		
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<p>✓ Introduction and approval of selected Consultant – Tetrattech/EOR/Freshwater</p> <p><b>Kate introduced the selected contractor. Contractor selection was decided through an RFP process and interview. Jennifer Olson represented Tetra Tech, which is the prime consultant. Tetra Tech has been doing watershed planning work in north east MN for many years including the St. Louis Watershed WRAPS and TMDLs. Tetra Tech focuses on watershed planning efforts. Subcontractors include EOR and Fresh Water Society.</b></p> <p><b>Jen Kader from Fresh Water Society will be the plan’s facilitator. Fresh Water Society is a Non-profit focusing on protecting freshwater resources.</b></p> <p><b>M/S: Russ/Chuck to approve the selected consultant</b></p>		Kubiak, Consultant / Jewell	20 min
<p>✓ Future meeting schedule</p> <p><b>A Kickoff Meeting will be the next step in the process. At this time there are two planned kickoff meetings but format and dates are to be determined.</b></p> <p><b>The next Policy Committee meeting will be in 3-4 months. The first decision will likely be to approve the watershed issues list.</b></p> <p><b>Chair Jewell would like for the Policy Committee to be informed of upcoming meetings (Advisory Committee, kickoff).</b></p>	INFO	Kubiak/ Consultant	5 min
<p>✓ Adjourn :</p> <p><b>M/S Bodie/ Kurhajetz to adjourn at 1:49</b></p>	DECISION		

\*Minnesota Statutes Section 13D.021 requires a public body to make a determination that an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under chapter 12." At this time, the governor has declared an emergency under Ch. 12. Requirements for holding a meeting via telephone or other electronic means include: 1. All participating members can hear one another; 2. Members of the public at the physical meeting location can hear all discussion "unless attendance at the regular meeting location is not feasible due to the health pandemic"; 3. At least one member of the public body is present at the meeting location, "unless unfeasible due to the health pandemic"; and 4. All votes are taken by roll call. To the extent practical, public bodies should allow the public to monitor the meeting remotely, pursuant to subdivision 3 of this section. However, the public body may charge for the costs incurred as a result of those additional monitoring connections.