



Minutes from the June 28, 2023 Regular Board Meeting

Call to Order Gary Rantala called the meeting to order at 10:02 a.m. Introductions were made.

Members Present:

Bob Fox, Carlton SWCD
Beth Hippert, Lake SWCD
Kim Johnson, Kanabec SWCD
Gary Rantala, North St. Louis SWCD
John Tollgaard, South St. Louis SWCD
Hillary Freeman, Cook SWCD
Tom Fasteland, Aitkin SWCD
Kelly Henry, Pine SWCD

Others Present:

Matias Valero, TSA Staff
R.C. Boheim, South St. Louis SWCD
Ilena Hansel, Cook SWCD
Erin Loeffler, BWSR
Susan Shaw, Mille Lacs SWCD
Janet Smude, Aitkin SWCD
Phil Norvitch, North St. Louis SWCD
Tara Solem, Lake SWCD
Deanna Pomije, Kanabec SWCD
Anita Provinzino, North St. Louis SWCD

Agenda The Board reviewed the agenda. Name tags will be added to the Agenda under Other Business.

Motion by Fox, seconded by Fasteland to approve the agenda.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None **Motion Carried**

Approval of minutes Minutes from the March Board Meeting were reviewed. Motion by Johnson, seconded by Tollgaard to approve the minutes as presented.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None **Motion Carried**

Financial and Administrative Report

Financial Report Boheim reviewed the financial report. Current total assets as of June 15, 2023 were \$585,046.90 Motion by Hippert, seconded by Fox to accept the financial report.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None **Motion Carried**

Personnel Committee/Salary Actions Hippert reported the Committee met prior to the Regular Meeting. The Committee discussed salaries and evaluations. Motion by Johnson, seconded by Fasteland to increase Richard's salary to \$71,000/year, increase salaries for Valero and Vartmann by 5%, and an increase for Kruger of 2%.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None **Motion Carried**

FY2024 Budget Boheim presented a Draft 2024 budget. The total budget is for \$639,500. Motion by Tollgaard, seconded by Fox to approve the FY2024 Budget as presented.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None **Motion Carried**

TSA Purchases None

Treasurer's Report Fox reviewed bank statements and vouchers on Monday and lined up. Motion by Fasteland, seconded by Hippert to accept the report.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None ***Motion Carried***

Johnson asked to have bank statements mailed to the Board. Fox informed him that he reviews bank statements and every voucher as Treasurer.

Project / Technical Assistance Reports Valero gave a verbal and written report. Pomije asked if current staff matches work load, and Valero said it does. Fox asked if a project could be highlighted each meeting.

Meeting SWCD Technical Needs

Boheim reported everything is going well in South St. Louis, staff talk often, and some big projects are getting completed.

Other Business Name tags should be available at meetings. Discussion about using BWSR Performance Review and Assistance Program will be ongoing.

Next meeting date September 27, 2023 at 10:00 am.

Adjourn Motion by Fox, seconded by Tollgaard to adjourn the meeting.

Affirmative: Fox, Hippert, Johnson, Rantala, Tollgaard, Freeman, Fasteland, Henry

Opposed: None ***Motion Carried***

The meeting was adjourned at 10:42 a.m.