



Minutes from January 15, 2025 Regular Board Meeting

Call to Order Chair John Tollgaard called the meeting to order at 7:00 pm.

**Members Present:**

John Tollgaard  
Al Moline  
Paul Fish  
Jim Kruse

**Others Present:**

R.C. Boheim, SWCD Staff  
Allison Praet, NRCS

**Not Present:**

Debra Taylor

Oath of Office The Oath of Office was administered to newly elected Supervisors Fish and Tollgaard.

Election of 2025 Officers

Tollgaard was nominated for Chair. There were no other nominations. Motion by Fish to close nominations and elect Tollgaard, seconded by Kruse.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

Fish was nominated for Vice-Chair. There were no other nominations. Motion by Moline to close nominations and elect Fish, seconded by Tollgaard.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

Moline was nominated for Treasurer and Secretary. There were no other nominations. Motion by Fish to close nominations and elect Moline, seconded by Kruse.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

2024 Committee Assignments

The Personnel Committee Members will be Tollgaard and Fish. Motion by Fish, seconded by Kruse to approve.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

The TSA Board Member will be Tollgaard, Kruse will be an alternate. Motion by Fish, seconded by Tollgaard to approve.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

Moline will be on RC&D and SWCD Forestry. Motion by Fish, seconded by Kruse to approve.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

Moline will be on the St. Louis River Watershed Policy Committee. Motion by Tollgaard, seconded by Fish to approve.

Affirmative: Fish, Moline, Tollgaard, Kruse  
Opposed: None ***Motion Carried***

Agenda The Board reviewed the agenda. Mitchel Payment will be added under Cost-share & Project Approvals. Motion by Kruse, seconded by Fish to approve the agenda.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

Approval of Minutes The Board reviewed Minutes from the December Meeting. Motion by Moline, seconded by Fish to approve the Minutes.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

#### Financial and Administrative Reports

**Financial Reports** The Board reviewed the financial reports. The total fund balance as of December 31, 2024 was \$1,309,497.29. Motion by Fish, seconded by Kruse to approve the Financial Report.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

**Treasurer's Report** Moline reported he went through material prior to the meeting and reported everything checked out. Motion by Kruse, seconded by Fish to approve the Treasurer's Report.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

**Personnel Committee Report** The committee met prior to the meeting. The Committee recommended 5% increases for Venhuizen, Beaster, and Kasun and 10% increase for Boheim and Hildebrandt. Motion by Kruse, seconded by Moline to approve the recommended salary increases.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

**2025 Budget** The Board reviewed the Draft 2025 Budget for \$1,625,615. Motion by Kruse, seconded by Moline to approve the 2025 Budget.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

**Designation of 2025 Financial Institutions** Motion by Moline, seconded by Kruse to designate North Shore Bank and Centricity Federal Credit Union banks for 2025.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

District Conservationist's Report Praet provided a report. Praet also reviewed civil rights responsibilities with the Board.

#### Cost-share & Project Approvals

**Lander SLR Forest Stewardship-\$1,600** Motion by Fish, seconded by Moline to approve payment for forest stewardship planning for \$1,600.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None ***Motion Carried***

**Mitchel SLR Forest Stewardship-\$1,400** Motion by Moline, seconded by Fish to approve payment for forest stewardship planning for \$1,400.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None *Motion Carried*

Grant Agreements

**Chalberg Creek CPL** Motion by Moline, seconded by Fish to approve the grant agreements for Chalberg Creek Restoration that includes \$290,000 from DNR Conservation Partners Legacy Grant and \$250,000 from National Fish and Wildlife Foundation and authorize staff to sign the agreements.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None *Motion Carried*

Committee and Board Membership Reports

**Area III SWCD Technical Service Area** Meets next week.

**SWCD Forestry Association** Meets tomorrow.

**Laurentian Resource Conservation & Development** Meets January 27th.

**MASWCD Northeast Area 3** Tollgaard. Fish and Kruse will attend MASWCD Legislative Days.

Supervisor Reports

**Fish** reported he will not be on the MASWCD Legislative Committee.

Supervisor Expenses Tollgaard reviewed expense reports with the Board. Motion by Fish, seconded by Moline to approve the reports.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None *Motion Carried*

Adjourn Motion by Moline to adjourn the meeting.

Affirmative: Fish, Kruse, Moline, Tollgaard  
Opposed: None *Motion Carried*

The meeting adjourned at 7:43 p.m.